

PTO Meeting Agenda

April 4, 2016
4:30pm, LPA Library

I. General Information

- a. Last day of school is Thursday 5/26/2016

II. Teacher/Administration Information

- a. Curriculum Night 5/5/16

III. Treasures Report

IV. Events

- a. Play Dates
 - i. April Playdate – 4/9/16 Forest Park for **Go! St. Louis** for the LPA club RRRM they race at 10:15am and we'll meet in front of the Muny
 - ii. May Playdate –looking for host
 - iii. June Playdate –looking for host
 - iv. July Playdate – looking for host
- b. Teacher Appreciation
 - i. May 2-6, 2016
 - ii. Tha Chambers is chair.
 - iii. Looking for volunteers to help out
- c. PTO Bylaws - pass out final draft and ask for vote at next meeting
- d. Ask thoughts about increasing attendance
 - i. PTO Broacher
 - ii. IDEAS??
- e. Host Family
 - i. Explained what a Host Family does and ask for volunteers
- f. Nominations for Officers: final vote will be held on 4/26/16
 - i. Vice President – looking for a nomination
 - ii. Secretary – looking for a nomination
 - iii. Treasure - looking for a nomination
- g. Parent-Teacher Conference Late night Meal
 - i. sign-up sheet to bring items in
- h. Lockbox

V. PTO 2016-2017

- a. Calendar with dates - pass out draft and point attention PTO events are on the calendar
- b. Room Parents -ask for volunteers
- c. Back to School BBQ - Sat 8/22/16 and how do we get supplies donated

VI. Next Meeting

- a. Tuesday April 26, 2016 at 4pm LAST MEETING
- b. Voting on Bylaws & Officers

PTO Meeting Minutes

April 4, 2016

4:50-6pm, LPA Art Room

VII. General Information

- a. Last day of school is Thursday 5/26/2016

VIII. Teacher/Administration Information

- b. Curriculum Night 5/5/16 – subject is Science and Social Studies
 1. The Sci-Bus will be there, it's a hands on bus for the students
 2. This curriculum night is meant for kids to attend
 3. Asked PTO to provide Snacks and Refreshments like the one in the fall
 4. PTO agreed to provide snacks and refreshments

IX. Treasures Report

- a. Will be having a report every meeting
- b. Will get report for next meeting

X. Events

- a. Play Dates
 - i. April Playdate – 4/9/16 Forest Park for **Go! St. Louis** for the LPA club RRRM they race at 10:15am and we'll meet in front of the Muny
 - ii. May Playdate – still looking for host
 - iii. June Playdate – still looking for host
 - iv. July Playdate – Monica Crooke agreed to Host
- b. Teacher Appreciation
 - i. May 2-6, 2016
 - ii. Tha Chambers is chair.
 - iii. Looking for volunteers to help out
- c. PTO Bylaws
 - i. passed out final draft (see attached)
 - ii. ask for vote at next meeting
- d. Ask thoughts about increasing attendance
 - i. PTO Broacher
 - ii. Asking Administration at add the following to the Welcome Packet
 1. Broacher
 2. Flyer for BBQ
 3. Add donation for BBQ at the bottom of the class list as optional
 - iii. IDEAS:
 1. Have a booth at the Open House on Thursday 8/11/16
 2. Flyers in backpacks
 3. Internet based information
 4. Making sure that minutes are put up right away.

5. Make it fun for kids to attend
 6. Having a contest that the class with the most parents that attend a meeting gets a prize
 7. Ask to have more hours for attending meetings counted for required hours
- e. Host Family
 - i. Explained what a Host Family does
 - ii. ask for volunteers
 - f. Nominations for Officers: final vote will be held on 4/26/16
 - i. President – Heidi Erickson is VP this year and in past, VP becomes president the following year
 - ii. Vice President – still looking for a nomination
 - iii. Secretary – Monica Crooke was nominated by Heidi Erickson and was Seconded by Tha Chambers, Monica agreed to the nomination
 - iv. Treasure - Brittany Jones was nominated by Mike Byrd and Seconded by Tha Chambers, Brittany agreed to the nomination
 - g. Parent-Teacher Conference Late night Meal
 - i. sign-up sheet to bring items in
 - h. Lockbox
 - i. It was asked by LPA administration that PTO purchases a lockbox for the wall to collect money in
 - ii. It was discussed the pros and cons of a more secure box. It was decided that a key entry would be fine.
 - iii. For sure 3 people will have a key. LPA Administration (as a backup), President and Treasure.
 - iv. When counting cash, 2 people will need to count and both sign off on that money.
 - v. Everyone agreed that about a \$60 box would be ok to purchase

XI. PTO 2016-2017

- a. Calendar with dates
 - i. pass out draft
 - ii. point attention PTO events are on the calendar
- b. Room Parents
 - i. ask for volunteers
- c. Back to School BBQ
 - i. Sat 8/22/16

Next Meeting

- d. Tuesday April 26, 2016 at 4pm LAST MEETING
- e. Voting on Bylaws & Officers